

**Note:**

CommuniKate listens for your commands even while she is talking. Barge thru is enabled by default. If you are in a noisy environment, say "Disable Barge Thru" (97) while on the main menu to turn off this feature. Say "Enable Barge Thru" (96) to enable it again.

When you call your Kate box, press "\*". When she begins speaking to you, say or touch your 4 digit security code.

When Kate asks "What would you like to do?", say:

Listen to Messages
Make a Call
Transfer my Calls
Start Following Me
Send a Message
Broadcast Message
Check my E-mail
Check my Faxes
Set Personal Options
and more!

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Set up conference call		26

You Say:	or	Touch:
"Call my contact"		7
"Dial a phone number"		8
"Cancel"		*

After all your parties are connected, manage your conference call by using the following commands:

You Say:	or	Touch:
"Add a party"		1
"Disconnect party"		3
"End conference"		4
"Return to conference"		2

•For a **Conference-on-the-Fly**: While on the first call, push "\*" twice quickly. After Kate prompts you with your options, say "Make a conference call".

# Quick Reference Guide

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Listen to new messages		10

Access saved messages		11
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**Kate:** "What now?"

You Say:	or	Touch:
"Add a contact"		37
"Answer message"		12
"Broadcast message"		--
"End of message"		8
"Fast forward"		6
"Forward message"		35
"Next message"		9
"Pause"		5
"Previous message"		7
"Replay this message"		2
"Rewind"		4
"Return the call"		38
"Save message"		34
"Send to trash"		33

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Check my faxes		81

**Kate:** "What now?"

You Say:	or	Touch:
"Broadcast Fax"		--
"First fax"		--
"Forward to my contact"		5
"Forward to my E-mail"		8
"Forward to my fax"		2
"Last fax"		--
"Next fax"		1
"Previous Fax"		--
"Save fax number as contact"		9
"Send to a fax machine"		6
"Send to trash"		3

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Make a call		20

You Say:	or	Touch:
"Call home"		22
"Call my contact"		23
"Call the office"		21
"Dial a phone number"		25
"Join a conference"		27
"Redial last number"		16
"Set up a conference"		26
"Stop Dialing"		*

•For **Call Waiting**, press the "\*" twice quickly to switch between callers.

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Re-send last message sent		67
Send a message		85

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Check my E-mail		80

**Kate:** "What now?"

You Say:	or	Touch:
"First E-mail"		--
"Forward message"		35
"Last E-mail"		--
"Next message"		31
"Previous E-mail"		--
"Read message content"		32
"Read message header"		33
"Save sender address as contact"		36
"Send a reply"		34

**Helpful Hints:**

If you need to know what CommuniKate can do for you, ask "What are my options?". She will return a list of available commands.

Say "Main Menu" or touch the "\*" twice quickly to go to the main menu and CommuniKate's "What would you like to do?" prompt.

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Transfer my calls		30

You Say:	or	Touch:
"Call blast"		38
"Cellular"		36
"Current"		35
"Home"		32
"Mobile"		33
"Office"		31
"Operator"		37
"Voice mail"		34

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Start following me		68

Stop following me		69
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**Kate:** "What would you like to do?"

You Say:	or	Touch:
Set my personal options		40

You Say:	or	Touch:
"Change call screening"		44
"Change message notification"		60
"Change name recording"		42
"Change personal greeting"		43
"Change security code"		41
"Change telephone numbers"		50

**Kate:** "What would you like to do?"

You Say:	or	Touch:
Broadcast message		71

Add a contact		72
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Create a distribution list		73
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