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TRINITY MOTIVATION

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Trinity Motivation
Meeting Planning & Production

DATE: January 18, 2002
TO: Hal Newball Kate: 877 551 5887
FROM: Thom Cox
SUBJECT: Norfolk Spring Leadership Hotels
PAGES: One (1) including cover.

Just in time for the Norfolk Spring Leadership, Trinity Motivation is pleased to introduce a brand new service for the Newball team...online reservations at BWV.com! It's fast, convenient and as simple as 1, 2, 3.

1. Log onto bww.com (username: bww; password: current month).
2. Click the Events button on the left side of the home page.
3. Click on Hotel Reservations on the right side of the Events screen.

It takes just a minute to create a profile...key in the passcode...and reserve a room. If the human touch is preferred, IBOs can call our toll-free Reservation Hotline at 866.245.6776.

The following is your exclusive housing information for the Norfolk Spring Leadership, March 15-17, 2002 in Norfolk, Virginia. Please inform the IBOs within your organization that they must use the proper hotel passcode **7500** when making a room reservation online or via the toll-free Reservation Hotline.

Rules of Play

1. Reservations can only be made online at bww.com or by calling 866.245.6776. Participating hotels will not take reservations directly.
2. Only one room reservation will be accepted per IBO. This is done to prevent individuals from blocking a large number of rooms that they may not be able to fill.
3. A deposit for one-night's room and tax will be collected before a reservation is confirmed. Should the IBO need to cancel after February 15, 2002, a \$25 service charge will apply. The deposit will become **non-refundable** fourteen (14) days prior to the function (March 1, 2002).
4. On Friday, February 15, 2002, any unreserved rooms within your exclusive block will be opened up to the entire Britt team.

HOTEL	RATE	RESERVATIONS	PASSCODE
Courtyard By Marriott 5700 Greenwich RD Virginia Beach, VA 23462	\$65 plus tax	bww.com	7500

If you have any questions, please call Trinity Motivation at 336.227.0171, or leave a Kate message at 866.861.2425. I look forward to hearing from you soon.

Sincerely,

Thom Cox